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## Job Description

### DATA AND IT SYSTEMS DEVELOPER

<b>Salary:</b>	<b>Up to £30,000 per annum</b>
<b>Hours:</b>	<b>Full time: 36 per week</b>
<b>Location:</b>	<b>Learning Plus UK Data Ltd main offices in Reading.</b>
<b>Reports to:</b>	<b>Data and Research Lead</b>

#### Overall Summary:

They will be responsible for working with the data team to ensure effective collection, collation, storage, access and presentation of our data services and products. They will ensure that Learning Plus UK Data Ltd delivers high quality data products in a timely and accessible fashion to support education improvement.

#### Key tasks and responsibilities:

- Lead on facilitating efficient use of the data the organisation holds through creating and managing databases
- Lead on collating all data into one manageable system and running queries from that data
- Responsible for ensuring that our ICT infrastructure is fit for purpose and enables the delivery of high quality data products and services
- Lead on the production of the Post-16 Datadashboard and assist with the development of other data products and services
- Responsible for information security arrangements including liaising with external organisations and ensuring internal compliance
- Assist with all aspects of our data analysis and support with a key role in ensuring the timely production of reports and data products
- Ensure that the range of products and services is appropriately supported and delivered
- Ensure that clients are able to access their information effectively and speedily
- Any other tasks commensurate with the post

## Person Specification

**Learning Plus UK is committed to providing equal opportunities regardless of race, marital status, gender, sexuality, disablement or age. This person specification is designed to ensure that all interviewees are judged in a systematic and consistent way in accordance with our policy. It is given to all job applicants for information.**

### Essential:

- Good knowledge of SQL and prior experience of setting up and managing a large SQL database to handle various data sources
- Good knowledge and prior experience of using Visual Studio, Visual Basic, html, javascript and excel.
- Experience of creating and managing a large server based database
- Experience of running queries on data to produce reports
- Experience of making data accessible and usable to a variety of users
- Ability to be a team member
- Self-motivated and proactive
- Demonstrable commitment to the organisation's aims and to making a difference not a profit

### Preferred:

- Understanding of the education sector particularly in relation to data and data production
- Knowledge of Qlikview programming and setting up accounts
- ONS Approved Researcher Accreditation
- Understanding the importance of information security

### Additional information:

- Successful Basic Disclosure Check is a requirement for this role
- Some national travel and occasional overnight stays are a requirement for this role
- Core working hours are 10.00am - 4.00pm with weekly data team rota to cover office hours of 9.00am - 4.00pm